

JOB DESCRIPTION  
FOR  
ASSOCIATE PASTOR  
MUSIC AND WORSHIP ARTS  
Updated 2011 Search

The Music and Worship Arts Pastor shall be a well-trained professional, committed to Jesus Christ and to the ministry of Music and Worship, focusing on Jesus Christ. He/She shall possess the administrative skills necessary to perform his or her duties and carry out details as well as the interpersonal, relational skills for working with all age groups within the church.

The Music and Worship Arts Pastor must be able to create a meaningful connection between God and people during a worship experience. In doing this, the Music and Worship Arts Pastor must:

- Be a model worshiper him/herself.
- Have the ability to be flexible with music styles and put the people and church before his/her own preferences.
- Possess an ability to relate to and work with others.
- Demonstrate the ability to draw people into worship participation.
- Have excellent people and pastoral skills.
- Witness to a calling by God to lead worship.
- Be creative and unafraid to explore new areas and expressions of worship.
- Have the able to express adoration to God him/her self.
- Be committed to the Mosaic Model of Ministry: passionate about multicultural praise and worship:
  - Include a blended INTERNATIONAL flavor to our services
  - Introduce Ethically-diverse music, sounds, songs
  - Invite and Use Culturally-diverse musicians
  - Schedule services and outreaches that will include diversity
  - Be able to lead a blended-style of worship and praise that is contemporary with an appreciation and use of the hymnody of the church
- Be committed to the core-values of the Dayspring Church, enhancing and strengthening the members to make
  - Prayer a Priority
  - Discipleship Definite
  - Evangelism Essential
  - Fellowship Fundamental

- Missions our Mandate
- Worship our Way of Life
- Have a working understanding of the technical aspects of multimedia, sound systems, digital and analog sound boards, presentation software, and computers.

## RESPONSIBILITIES

1. Recruit, train, encourage and support lay people in the various volunteer ministries of Music and Worship Arts in our congregation.

- Provide regular training sessions for musicians, vocalists, artists and other related volunteers in the ministry.
- Provide communion monthly in a corporate setting
- Be creative with the audio/visual aspect of each service
- Have the technical knowledge to trouble shoot wiring/sound issues and be able to train others on sound equipment.
- Have regular meetings with ministry personnel for planning and programming.
- Help recruit and motivate ministry workers.
- Develop new worship aids in choirs, ensembles, trios, quartets, and other special musical groups.

2. Develop a Music and Worship Arts ministry strategy for the entire church.

A. Work with trained Lay Leadership team in over all Music and Worship ministry.

B. Be a resource person for all church ministries in the area of Music and Worship Arts.

- Children's Ministry
- Youth Ministry
- Interchange — Young Adult Ministry.
- ELM'S Ministry
- Life Groups

C. Weekly plan and over see the worship services in cooperation with the Senior Pastor and other Worship personnel.

D. Stay informed on current Music and Worship Arts trends and how they relate to church, keeping Dayspring on the cutting edge of ministry to our culture.

E. Oversee and support the leadership teams for the ministry of the Sanctuary Choir, Youth Choir, and Children's Choir and help to develop musical and dramatic ministry presentations as outreach opportunities for our church into the communities of our concern.

F. Oversee and support the leadership teams for the auxiliary ministries of the Music and Arts ministry such as Dance, Bell Choir, Banner and Flag ministry.

3. Provide for growth of ministry by:

- Arrange for regular pastoral visits to active, inactive and prospective worship ministry people.
- Develop effective publicity for ministry activities through the church newsletter Music and Worship Arts newsletter, bulletins, mailings, media publicity, etc.
- Research and schedule special events such as conferences, seminars, retreats, etc.
- Train people and plan for special Music and Worship Arts outreach in the community.

4. Coordinate Music and Worship Arts Ministry with the overall program of the church.

- Provide the ministries with information about quality resources for Music and Worship Arts materials.
- Offer ideas and personal input about future goals for the churches ministry in the area of Music and Worship Arts.

5. Work as a professional with the other ministry staff to provide for the pastoral needs of the congregation.

6. Attend workshops and personal growth conferences to stay informed on new effective ways to implement Music and Worship Arts Ministry.

7. Lead the congregation as they establish long-range goals and short-term objectives for an ongoing Music and Worship Arts Ministry in the life of the church.

#### ASSOCIATE PASTORAL DUTIES/RESPONSIBILITIES

Work in harmony with senior pastor and other staff personal.

Attend weekly staff meetings, giving input, information, inspiration, and leadership to the overall ministry of the church.

Keep a weekly schedule coordinated with all other staff schedules.

Take a day off each week unless prohibited by emergency situation and other exceptions.

Stay in daily contact with administrative staff concerning hospital calls, home calls, and of the needs of the church.

Be a part of monthly Elders meetings as well as other related ministry meetings.

Be involved in a VISIBLE way in the church's overall ministry.

Lead the congregation in Worship on Sunday morning through a well-trained worship team, praise band, and church choir.

#### ACCOUNTABILITY

The Senior Pastor and the Board of Elders will supervise the work of all staff personal.

The Music and Worship Arts Pastor will communicate plans and activities of his/her ministry

to the professional staff and the Board of Elders.

The Music and Worship Arts Pastor will be evaluated annually by the Senior Pastor and the Executive Elder Board.

Should the Music and Worship Arts Pastor feel mistreated by any staff, church member or committee in the congregation, He or she may discuss any grievances confidentially within the Executive Elder Board.

The congregation or Music and Worship Arts Pastor may dissolve this agreement by giving 30 days notice.